



KAVERI GRAMEENA BANK

(Established by - Govt of India: Sponsored by - State Bank of Mysore)

HEAD OFFICE

CA 20, VIJAYANAGARA 2nd STAGE

MYSURU

KGB/STY DEPT.

Date:29/09/2016

NOTICE INVITING TENDER

Printing and supply of Diaries for the year 2017

Kaveri Grameena Bank, Head Office, Mysuru invites sealed quotations from reputed printers for printing and supply of Diaries for the Year 2017. Quotations shall be addressed to "The General Manager", Head Office, Kaveri Grameena Bank, CA-20, Vijayanagara 2nd Stage Mysuru.

Tender Starting date: 29/09/2016

Tender Closing date: 13/10/2016

Specifications:

Sl No.	Type Of Diary	Size	Inner Page Description	Quantity
1	Executive diaries: Sleek, week planner/two day a page and forward planner-super quality white paper-double colour printing-Duro bound binding-HB Neo Embossed Cover-Bank's logo, Name and photo to be printed on the cover(both front and back)	25.0 cm X 18.3 cm	8 to 10 pages of Bank matter in single colour.(in addition to standard general printed matter)	5000 no.
2	Office diaries: Sleek- two days a page-Super quality white paper-single colour printing-Duro bound binding-HB Neo Embossed cover-Bank's logo, Name and photo to be printed on the cover(both front and back)	21.0 cm X 15.0cm	8 to 10 pages of Bank matter in single colour.(in addition to standard general printed matter)	5000 no.

Note:

1. Literature(Bank Details) to be incorporated in the inner pages, will be provided by the Bank (8 to 10 pages)
2. **Page Quality:** Inner page-60 gsm Maplitho,.
3. **Delivery details:** Delivery to be made at 9 destinations including Head Office situated at Mysuru. Other Destination points(Regional Offices) are: Bengaluru, Mandya, Tumakuru, Chamarajanagara, Mysuru, Hassan, Chikmagaluru and Madikeri
4. **Delivery before:** 3rd week of November.
5. **Printers have to produce along with the price bid, the work orders(of last three Years) issued by other Banks, Institutions invariably.**

Terms and Conditions:

1. Sealed Tenders should reach this Office on or before 13/10/2016.
2. Incomplete Tenders will be summarily rejected.
3. Price quoted should be on unit base and without taxes.
4. The Bank reserves the rights to reject any Tender without assigning any reason.
5. Goods shall be Accepted/received subject to inspection at our Head Office/Regional Office.
6. No deviation in quality/specification of materials will be permitted. Deviation in the quality of the material shall lead to short payment.
7. Artwork to be developed by the Printer only and only after confirmation of final proof printing has to be commenced.

Sd/-

Senior Manager(Sty and Fur)

Kaveri Grameena Bank.

Head Office Mysuru.